|  |  |  |
| --- | --- | --- |
|  | ***Item/Scope of Sub-contracting*** |  |
|  | ***Address of the registered office*** | ***Details of Contact Person******(Name, Designation, Mobile, Email)*** |
|  | ***Name and Address of the proposed Sub-vendor’s works where item is being manufactured*** | ***Details of Contact Person:******(Name, Designation, Mobile, Email)*** |
|  | ***Annual Production Capacity for proposed item/scope of sub-contracting*** |  |
|  | ***Annual production for last 3 years for proposed item/scope of sub-contracting*** |  |  |  |
|  | ***Details of proposed works*** |

|  |  |  |
| --- | --- | --- |
|  | ***Year of establishment of present works*** |  |
|  | ***Year of commencement of manufacturing at above works*** |  |
|  | ***Details of change in Works address in past (if any)*** |  |
|  | ***Total Area***  |  |
| ***Covered Area*** |  |
|  | ***Factory Registration Certificate*** | ***Details attached at Annexure – F2.1***  |
|  | ***Design/ Research & development set-up*** ***(No. of manpower, their qualification, machines & tools employed etc.)***  | ***Applicable / Not applicable if manufacturing is as per Main Contractor/purchaser design)******Details attached at Annexure – F2.2******(if applicable)***  |
|  | ***Overall organization Chart with Manpower Details******(Design/Manufacturing/Quality etc)***  | ***Details attached at Annexure – F2.3*** |
|  | ***After sales service set up in India, in case of foreign sub-vendor*** ***(Location, Contact Person, Contact details etc.)***  | ***Applicable / Not applicable*** ***Details attached at Annexure – F2.4*** |
|  | ***Manufacturing process execution plan with flow chart indicating various stages of manufacturing from raw material to finished product including outsourced process, if any*** | ***Details attached at Annexure – F2.5*** |
|  | ***Sources of Raw Material/Major Bought Out Item*** | ***Details attached at Annexure – F2.6*** |
|  | ***Quality Control exercised during receipt of raw material/BOI, in-process , Final Testing, packing*** | ***Details attached at Annexure – F2.7*** |
|  | ***Manufacturing facilities*** ***(List of machines, special process facilities, material handling etc.)*** | ***Details attached at Annexure – F2.8*** |
|  | ***Testing facilities*** ***(List of testing equipment)*** | ***Details attached at Annexure – F2.9*** |
|  | ***If manufacturing process involves fabrication then-*** | ***Applicable / Not applicable******Details attached at Annexure – F2.10******(if applicable)*** |
| ***List of qualified Welders*** |
| ***List of qualified NDT personnel with area of specialization*** |
|  | ***List of out-sourced manufacturing processes with Sub-Vendors’ names & addresses*** | ***Applicable / Not applicable******Details attached at Annexure. –F2.11*** ***(if applicable)***  |
|  | ***Supply reference list including recent supplies*** | ***Details attached at Annexure – F2.12******(as per format given below)*** |
| ***Project/******package***  | ***Customer Name*** | ***Supplied Item (Type/Rating/Model******/Capacity/Size etc)*** | ***PO ref no/date*** | ***Supplied Quantity*** | ***Date of Supply*** |
|  |  |  |  |  |  |
|  | ***Product satisfactory performance feedback letter/certificates/End User Feedback*** | ***Attached at annexure - F2.13***  |
|  | ***Summary of Type Test Report (Type Test Details, Report No, Agency, Date of testing) for the proposed product*** ***(similar or higher rating)******Note:- Reports need not to be submitted*** | ***Applicable / Not applicable******Details attached at Annexure – F2.14******(if applicable)*** |
|  | ***Statutory / mandatory certification for the proposed product***  | ***Applicable / Not applicable******Details attached at Annexure – F2.15******(if applicable)***  |
|  | ***Copy of ISO 9001 certificate*** ***(if available)***  | ***Attached at Annexure – F2.16***  |
|  | ***Product technical catalogues for proposed item (if available)*** | ***Details attached at Annexure – F2.17*** |
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| --- | --- | --- | --- | --- | --- | --- | --- |
| ***Name:*** |  | ***Desig:*** |  | ***Sign:*** |  | ***Date:*** |  |

***Company’s Seal/Stamp:-***